

DOFAW - SPO - 13 - 0064



**STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT**

STATE PROCUREMENT OFFICE
STATE OF HAWAII

12 AUG -7 A8:58

TO: Chief Procurement Officer
FROM: LAND AND NATURAL RESOURCES
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 06/25/2012 - 07/15/2012	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p>3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.</p> <p>This request is to follow up on Emergency Procurement No. 12-051B, and to provide update to the completed vendor list (see Attachment #1, Vendor List, REVISED, attached to this form). This is an emergency response to a wildfire on Hikimo'e Ridge in the Pu'u Ka Pele Forest Reserve that had consumed over 600 acres of native and planted forested watershed. There are federally listed endangered plants that were under threat of being consumed and destroyed. There are other threatened and endangered (T&E) species within 1-2 miles of the fire line; public use in this area is recreational and scientific: fishing, hunting, camping, hiking, and bird watching. The public's safety was critically compromised, prompting the notification and evacuation of campers within the immediate area and prompted temporary suspension of permits to access the area for such recreational purposes. High winds and remote access contributed to the spread of the fire. This fire was assigned the incident #KI-12-0002.</p>	
4. Vendor/Contractor/Service Provider Name: See Attachment #1: Vendor List, REVISED: HIKIMOE FIRE EXPENSE, Updated August 6, 2012	5. Amount of Request: \$ 306,179.93
<p>6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.</p> <p>Costs for this emergency response included: food, lodging, vehicle rental, supply and provision stores, helicopter and heavy equipment rental. The nature of these supplies are to sustain firefighters and their support activities, to provide safety for the firefighters and general public (those who recreate in the Forest Reserve), and to extinguish the fire.</p> <p>Please see Attachment #1, Revised: Hikimoe Fire Expense, Updated August 6, 2012. The purpose of this request is to provide final costs and to update the original SPO-002 Request, Emergency Procurement #12-051B, as approved by the Chief Procurement Officer on 7/9/12.</p>	
<p>7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.</p> <p>Availability and location of private contractors (equipment supply companies such as Wa'alani Enterprise and Jerry Lewis, vehicle rental Enterprise) was due to their proximity to the location of the fire. These vendors had the equipment, machinery, and vehicles necessary to fight the fire and/or provide transportation for the fire crews, such as additional 4x4 pickups and passenger vans (15 passenger) to handle the sheer numbers of firefighters (total over 40); these additional vehicles were not available thru the DOFAW Kauai office and baseyard. The County of Kauai, Department of Public Works and the County of Kauai Fire Department, firefighting partners of the Division, were called upon to provide manpower and water services that were not immediately available through the Division on Kauai. Natural Resource Data Solutions LLC is a technology services vendor who provided the DOFAW Kauai Admin Office with professional expertise in designing a database to track personnel and operating costs relating to this fire, something we did not have.</p>	

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; 2) completed mandatory training; and 3) who SPO may contact for follow up inquiry, if any.

(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	E-mail Address
Lisa Ferentinos	Forestry & Wildlife	808-586-0917	lisa.ferentinos@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided is to the best of my knowledge, true and correct.

William W. Lee

Department Head Signature

8/3/12

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Conditional approval is granted based on the department's determination that response to the wildfire on Hikimo'e Ridge in the Pu'u Ka Pele Reserve was necessary to protect the general public and minimize risk to endangered plants and species. This conditional approval is contingent upon vendors being compliant with HRS section 103D-310(c) and HAR section 3-122-112, (i.e. each vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. When processing payment to vendors the department is required to attach a current compliant HCE certificate with each invoice for payment.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required

David J. Lee

Chief Procurement Officer Signature

8/10/2012

Date

Attachment #1, Vendor List, REVISED

HIKIMOE FIRE EXPENSE

Updated: August 6, 2012

CATEGORY	OBJ CODE	VENDOR	PURCHASES	PO/PCARD	SUBMITTED FOR PAYMENT
Helicopter Svcs	5610	Jack Harter Helicopters, Inc.	\$ 8,976.00	PO	Y
Helicopter Svcs	5610	K & S Helicopters dba Paradise Helicopters	\$ 15,321.60	PO	Y
Helicopter Svcs	5610	Mauiscape Helicopter Tours dba Airborne Aviation	\$ 118,174.99	PO	N
Helicopter Svcs	5610	Windward Aviation	\$ 88,922.68	PO	Y
Meals	3350	Contemporary Flavors Catering	\$ 1,938.02	PO	Y
Meals	3350	Ishihara Market, Ltd.	\$ 3,230.15	PO	N
Meals	3350	Richie's	\$ 5,133.00	PO	Y
Meals	3350	Smiley's	\$ 1,318.75	PO	Y
Meals	3350	Yumi's	\$ 1,249.99	PO	Y
Room Charges	4200	Prosser Realty (Banyan Harbor)	\$ 4,842.20	PO	Y
Room Charges	4200	Tip Top Motel	\$ 5,013.03	PO	Y
Supplies	3000	Airgas	\$ 939.72	PO	Y
Supplies	3000	Costco	\$ 4,580.64	PO	Y
Supplies	3000	Foodland	\$ 329.35	PO	Y
Supplies	3000	Service Rentals & Supplies, Inc.	\$ 6,828.43	PO	Y
Supplies	3000	Times (Big Save)	\$ 679.06	PO	Y
Supplies	3000	Wildfire	\$ 3,586.28	PO	Y
Support Svcs	7180	County of Kauai - Kauai Fire Department	\$ 9,721.06	PO	Y
Support Svcs	7180	Jerry Lewis (Heavy Equip. Rental)	\$ 8,000.00	PO	Estimate
Support Svcs	5601	Professionals Kauai LLC, The	\$ 1,249.99	PO	Y
Support Svcs	7180	Waalani Enterprises (Heavy Equip. Rental)	\$ 14,644.99	PO	N
Suuport Svcs	7180	Natural Resource Data Solutions LLC	\$ 1,500.00	PO	Y
TOTAL			\$ 306,179.93		

EP 12-051Ba1